

A regular business meeting of the School Board was held on Tuesday, March 11, 2014 at 7:00 p.m. in the Cape Elizabeth Town Hall. An executive session immediately preceded.

School Board members present:

- John Christie, Chair
- Elizabeth Scifres, Vice-Chair
- David Hillman
- Susana Measelle Hubbs
- Michael Moore
- Joanna Morrissey
- M. Kate Williams-Hewitt

Meredith Nadeau, Superintendent of Schools

Student School Board Representative present:

Tim Hartel

School Board members unable to attend:

Sierra Bates, Student Representative

Mr. Christie called the meeting to order at 7:05 pm.

1. **ADJUSTMENTS TO AGENDA** - *Item 6g was removed from this evening's agenda*

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Executive Session, Tuesday, February 11, 2014
- b) Regular Business, Tuesday, February 11, 2014
- c) Workshop, Tuesday, February 25, 2014

- Ms. Scifres made a motion to approve the slate of minutes as presented. Ms. Morrissey seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High School representative, Tim Hartel, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - *Scott Shea spoke briefly to recognize High School health teacher Andrea Cayer's 40-year career. Ms. Cayer expressed her appreciation for the unexpected recognition and briefly reflected on a wonderful career at Cape Elizabeth.*

5. **COMMUNICATIONS** -

a) **Retirements** - Superintendent Nadeau announced the following retirements: high school health teacher, Andrea Cayer; world language teacher, Suzanne Janelle; and Pond Cove teacher, Linda Paul.

b) **NECAP** - Superintendent Nadeau presented an overview on the district's New England Comprehensive Assessment Program (NECAP) performance trends for

2010-2014. The NECAP has been Maine's reading, writing and mathematics assessment tool for students in grades three through eight. Smarter Balance will incorporate the Common Core Standards to become the state's new assessment tool. The district will implement some new assessment tools and hold on to others, in order to have multiple student data reference points.

c) Legislative sentiments – Representative Kim Monaghan-Derrig presented legislative sentiments to the Cape Elizabeth High School Mock Trial team and the Cape Elizabeth Girls' Soccer team.

d) Superintendent's Report - Superintendent Nadeau reported on some items of interest happening within the district. Cape Celebrates Literacy week has been expanded this year to run between March 12 and April 12. This week is world language week at the middle school. A draft 2014-15 calendar was shared with faculty for feedback. The draft is very similar to the current year's calendar. The high school will be performing its one-act play "Dead Man Walking" on March 18-19. High School band and chorus concerts will be held on the evening of March 13. Superintendent Nadeau and Principal Hasson recently visited a first grade classroom studying robotics. High School teacher and K-12 robotics advisor, Evan Thayer, was working with students investigating age-appropriate scientific principles.

6. NEW BUSINESS

- a) Consideration to approve a Mock Trial team trip to the National High School Mock Trial tournament in Madison, Wis., May 7-11, 2014** - Mr. Moore motioned for approval as presented. Ms. Scifres seconded. (Approved 7-0)
- b) Consideration to approve a high school boys' tennis team trip to Van Der Meer Tennis University, Hilton Head Island, SC, April 18-25, 2014** – Mr. Moore motioned for approval as presented. Ms. Morrissey seconded. (Approved 7-0)
- c) Consideration to approve a proposed EF Tour to Greece in April 2015 from Lisa Melanson** - Ms. Morrissey made a motion to approve the consideration of an EF Tour to Greece as presented in the attachments set forth within the agenda. Mr. Hillman seconded. (Approved 7-0)

- d) Consideration to adopt the 2014 School Board Goals** – Ms. Morrissey motioned to adopt the 2014 school board goals draft as presented. Ms. Scifres seconded. (Approved 7-0)

**Cape Elizabeth School Board
2014 Goals**

1. Complete, adopt and support the District's 5-year Strategic Plan.
2. Support the FY15 and FY16 funding requirements of the 10-year Capital Improvement Plan.
3. Present the Strategic Plan, capital needs and other district priorities to the public through comprehensive public communications.
4. Create an online District Report Card to measure progress against the Strategic Plan.
5. Complete contract negotiations with Cape Elizabeth Education Association and Cape Elizabeth Administrator Association.
6. Complete the creation of a district-wide teacher evaluation standard.
7. Complete the audit of the Cape Elizabeth School Policy Manual.
8. Sponsor a school budget that supports the Strategic Plan and maintains vital programs and services.
9. Continue to explore district topics during workshops and business meetings, including:
 - a. Middle School: Learning Commons, vertical curriculum alignment, climate, etc.
 - b. Community Services
 - c. Strategic Plan goals update (district, PC, MS, HS)
 - d. Mid-year report on full day kindergarten
 - e. Differentiated instruction and other staff professional development
 - f. Proficiency-based diplomas
 - g. Technology philosophy and use
 - h. Curriculum review appropriate to curriculum plan

e) Consideration to approve the following job description

- District Technology Coordinator
- Ms. Scifres motioned to adopt the job description as presented. Ms. Morrissey seconded. (Approved 7-0)

- f) **Consideration to approve the following athletic extra curricular staff nominations** – Mr. Moore motioned to exclude for consideration this evening coaches funded by the booster groups [*Asst. Varsity Baseball; Asst. Varsity Softball; Asst. JV girls' Lacrosse; Varsity Asst. boys' Lacrosse; First Team Boys' Lacrosse*] until information on stipend amounts to be paid and hours to be worked can be provided, and to approve the nominations of the following coaches with associated school budget funded stipends as presented. Ms. Scifres seconded. (Approved 7-0)

HIGH SCHOOL

Andrew Wood	Varsity Baseball
Andrew Guay	JV Baseball
Greg Marles	Asst. Varsity Baseball (Booster funded) HELD OVER
Joe Henrikson	Varsity Softball
Steve Martin	JV Softball
BJ Nicholson	Asst. Varsity Softball (Booster funded) HELD OVER
Jeff Perkins	Varsity Girls' Lacrosse
Sally Newhall	JV Girls' Lacrosse
Elizabeth Yarrington	Asst. JV Girls' Lacrosse (Booster funded) HELD OVER
Ben Raymond	Varsity Boys' Lacrosse
David Croft	JV Boys' Lacrosse
Charlie Carroll	Varsity Asst. Boys' Lacrosse (Booster funded) HELD OVER
Chris Bagley	First Team Boys' Lacrosse (Booster funded) HELD OVER
Doug Worthley	Head Track
Andrew Lupien	Asst. Track
Andy Strout	Varsity Boys' Tennis
Sarah Boeckel	Varsity Girls' Tennis
Ben Putnam	JV Tennis

MIDDLE SCHOOL

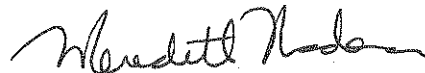
Kevin Stilphen	gr 8 Girls' lacrosse
Joanne Bearor	Softball, gr 8
Peter Esposito	Baseball, gr. 8
Per Noreus	Track, gr. 7
Paul Wellman	Track, gr. 8
Christopher Drake	gr 8 Boys' lacrosse
Russell Thompson	gr 7 Boys' lacrosse

- ~~g) Consideration to approve the Superintendent's recommendations for administrator contract renewals for the 2014-2015 school year. - Item removed from agenda.~~
- h) **Consideration to appoint board representatives to the Cape Elizabeth Educational Administrators Association negotiation committee** – Ms. Scifres motioned to appoint **David Hillman and Joanna Morrissey** as representatives to the administrators negotiation committee. Ms. Measelle Hubbs seconded. (Approved 7-0)

7. **COMMITTEE REPORTS** – Board **Finance** chair Michael Moore announced that the next budget workshop would be March 18, and that preliminary state aid to education for Cape Elizabeth has been reduced by 3.5%, negotiations with the teachers' union is on going, and employee health insurance costs remain unknown. Ms. Morrissey reported that the next **Policy Committee** meeting will be held on April 7 and should largely be on the topic of the substance abuse policy. Community feedback is always welcomed. Ms. Williams-Hewitt, representative to the **teacher/administrator evaluation committee**, reported briefly about the USM-sponsored dine and discuss opportunity to gain insightful information from other communities going through the development process.
8. **SCHOOL BOARD AGENDA REQUESTS** – Ms. Measelle Hubbs requested a discussion about the length of the school year.
9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - Mr. Christie proposed using the unused budget workshop storm date of March 20 to continue the board's strategic planning discussion. **Community Services Advisory** will meet on April 2. The TML Building Committee will meet on March 20.
10. **ADJOURNMENT** – Mr. Moore made a motion to adjourn. Ms. Williams-Hewitt seconded. (Approved 7-0)

The meeting was adjourned at 8:37 p.m.

Respectfully submitted,



Meredith S. Nadeau
Superintendent of Schools